

HARVARD UNIVERSITY
FACULTY OF ARTS AND SCIENCES

DEPARTMENT OF GOVERNMENT
 UNDERGRADUATE PROGRAM
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To: All Government Concentrators
From: The Undergraduate Program Office
Date: September 2009

Welcome back! We hope you had an enjoyable summer. If you have any questions after reading this packet, please don't hesitate to call or come by the Undergraduate Program Office. All of this information (and more!) is also available on the **Government Department Webpage** at <http://www.gov.harvard.edu/undergraduate-program>.

Your official Concentration Adviser will be the resident tutor from the Government Department in your House (or, in a few cases, a non-resident tutor assigned to the House). Please see below for the current list of CAs by House. Each CA will hold weekly office hours in the House, posted on the website at the start of the semester.

Adams	Michael Nitsch nitsch@fas	<i>Note: we expect you to meet with your adviser at least once a semester (and we hope more often).</i>
Cabot	Masha Hedberg (non-resident) mhedberg@fas	
Currier	Daniel Nadler nadler@fas	
Dunster	Carlos Díaz (Resident Dean) cdiaz@fas	
Eliot	Suzanna Challen challen@fas	
Kirkland	Brett Carter blcarter@fas	
Leverett	Oliver Bevan bevan@fas	
Lowell	Brodi Kemp bkemp@fas	
Mather	Graham Clure (non-resident) gclure@fas	
Pforzheimer	Gabriel Katsh katsh@fas	
Quincy	Eric Lomazoff lomazoff@fas	
Winthrop	Nathan Paxton (non-resident) napaxton@fas	

Study Cards should be signed by your official Concentration Adviser. Study Card signing meetings will take place in your house on **Wednesday, September 9**. Your CA will let you know when and where he/she will be available. You are urged to have your official CA sign your Study Card. You can come to the Undergraduate Program Office to get your Study Card signed if you are unable to make the hours in your house when your CA is available, but this should be the exception, not the rule. Our goal with this advising system is for each Gov concentrator to have a relationship with an adviser who knows him or her personally and who can advise based on that knowledge. This cannot be accomplished if you don't also make the effort to meet your adviser.

CONCENTRATION ADVISER OFFICE HOURS: The permanent schedule of Concentration Advisers' fall term office hours will be posted on the department webpage at <http://www.gov.harvard.edu/undergraduate-program/people/undergraduate-concentration-advisors-houses>

For those of you who are new to the department, our Director of Undergraduate Studies (DUS) is Professor Cheryl Welch. She will have frequent office hours in CGIS and can be consulted on general advising issues or specific matters relating to transfer students, petitions for Government credit from other FAS departments or through cross-registration at other Harvard schools (such as the Kennedy School), independent study, joint concentrations, and study abroad.

OFFICE HOURS FOR THE DIRECTOR OF UNDERGRADUATE STUDIES (DUS)

Professor Welch's office hours in the fall term are: Monday 2-4; Tuesday: 2-5:30; and Wednesday 9-12. Please call the Undergraduate Program Office (5-3249) or email tvio@gov.harvard.edu to schedule an appointment during these hours.

Seniors. You will receive an individualized electronic "Requirements Remaining" form via e-mail outlining which courses have fulfilled specific requirements and which requirements remain unfulfilled. If you have not received this form via e-mail by Registration or notice any inaccuracies, please contact the Undergraduate Program Office. It is your responsibility to make sure that the information on your form is correct, so it is imperative that you let us know immediately if you think there might be an error.

Juniors. In order to help juniors learn to do the kind of research required in the senior thesis, all juniors wishing to write a senior thesis must take one or more "junior research seminars" taught by a faculty member or TF. These are numbered as Gov 98. Instructors agreeing to teach a Gov 98 understand that they must require a substantial research paper, and that they are undertaking to help students learn to design and carry out independent research in political science. Although only one junior research seminar is required, we urge you to take more than one so that you may be exposed to different methods of social science research, topics, and teaching styles. If space is available, these seminars are also open to non-juniors (who must enter the lottery). If you decide not to write a thesis, you may count the course as a government elective. A lottery form and list of fall junior research seminars is enclosed in junior electronic Registration Packets or available on the website. Lottery forms are due by **Friday, September 4, at noon in CGIS K151**. Forms must be submitted in hard copy (electronic forms will *not* be accepted).

A Special Note about junior research seminars: These courses meet the first week of classes, starting Wednesday, September 2. Some instructors whose junior research seminars first meet *after* the Friday, September 4 lottery deadline may offer special informational meetings during the first three days of the term (i.e. Wednesday, Sept. 2, Thursday, Sept. 3, or Friday morning, Sept. 4) to allow students to "shop" the course before lottery forms are due. Please watch your email and our website for updates. ***Please note that there is a special Shopping Week schedule for classes that regularly meet once a week on Monday or Wednesday: Monday classes will meet for the first time on Wednesday, Sept. 2, while Wednesday classes will meet for the first time on Wednesday, Sept. 9.***

All Concentrators. Note also that we will also offer a number of seminars with limited enrollment open to all classes and numbered as Gov 90. These seminars, taught by faculty or Teaching Fellows, have no special pedagogical requirements, and will not count as thesis preparation. But they offer teaching faculty the opportunity to meet with highly-motivated students on a topic of their choice, and students the chance for a closer instructor/student experience. Check them out!

Good luck to all in the fall term!